



## **CLASSIFICATION PROCEDURES**

*REVISED DECEMBER 2019*

### **1. Procedures for the National Classification of New Players:**

- 1.1. The national classification of new players can take place at any event where the Classification Director of Wheelchair Basketball Canada (WBC) has approved a Tournament Player Classification Panel composed of a minimum of 3 certified classifiers.
- 1.2. Teams wishing to register new players must signify this on their team roster submitted to the local organizing committee. The form must contain the name, date of birth, gender and proposed classification of each new player.
- 1.3. Where there are scheduled team practices prior to the start of competition, players will meet the classification panel during this practice.
  - 1.3.1. All players will need to be present and wear their team jersey number.
  - 1.3.2. New players will complete a WBC registration form, have their photo taken and confirm their proposed classification.
  - 1.3.3. At the end of the observation period the team will be informed of any change to their player's proposed classification, effective for the first game of the tournament.
  - 1.3.4. At the end of all observation practices, each team will receive a tournament classification roster effective for the first day of the competition.
- 1.4. Where there are no scheduled team practices prior to the start of competition, players will meet the classification panel prior to warming up for their first game.
  - 1.4.1. New players will complete a WBC registration form, have their photo taken and confirm their proposed class.
  - 1.4.2. At the end of the warm up period, the team will be informed of any change to their player's proposed classification, effective for the start of the first game of the tournament.
- 1.5. Temporary cards will be issues with the information obtained in 1.3 or 1.4.
- 1.6. Observation of the player's function will continue, as necessary, during the remainder of the tournament.
- 1.7. If a player presents with a challenging situation, the classification panel may ask to meet the player to obtain additional information.
- 1.8. New players may have their classification confirmed or changed at the end of any preliminary game or at the end of the tournament.
- 1.9. Once a decision is made, explanations referring to the decision will be provided to the player and coach.
- 1.10. At the end of each day of the preliminary rounds teams will receive updated rosters to reflect any changes in the classification. At the end of the preliminary rounds teams will receive a playoff roster. There will be no changes in classification during the playoffs. Teams will receive a final tournament roster at the end of the tournament.

- 1.11. A permanent classification card documenting the player's official class will be issued at the end of the tournament. Players who have not played sufficiently for the classifiers to reach a decision will not be assigned an official classification.
- 1.12. Players without a permanent disability in the lower limbs will be classified as class 4.5. If these players have an upper extremity impairment, a reduction may be warranted.
- 1.13. Players initially classified while eligible for the mini division are reviewed at all tournaments where a classification panel is in attendance until they are no longer eligible to compete in the mini division. If warranted, their classification can be changed during the preliminary rounds or at the end of the tournament.
- 1.14. Players with progressive conditions are reviewed at all tournaments where a classification panel is in attendance and if warranted their classification can be changed during the preliminary rounds or at the end of the tournament.

## **2. Procedures for the Review of a Player's Classification:**

### **2.1. Teams requesting a review of one of their player's classification must:**

- 2.1.1. Complete an application form and submit it to the Head of Tournament Classification Panel at the latest during the coaches meeting, prior to the commencement of competition. The form is available at [www.wheelchairbasketball.ca](http://www.wheelchairbasketball.ca).
- 2.1.2. Include a \$50.00 fee payable to Wheelchair Basketball Canada. This fee will be reimbursed should the request be successful. The fee is not applicable if a significant change in medical condition leads to the request.
- 2.1.3. Requests for reviews will be considered at the same time and using the same procedures as for new players:
  - 2.1.3.1. The player will be observed during the observation practice where one is available or while warming up for his/her first game.
  - 2.1.3.2. The player will start the tournament with his/her previous classification.
  - 2.1.3.3. Observation of the player's function will continue, as necessary, during the remainder of the tournament.
  - 2.1.3.4. If a player presents with a challenging situation the classification panel may ask to meet with the player to obtain additional information.
  - 2.1.3.5. The player under review may have his/her classification confirmed or changed at the end of any preliminary round game or at the end of the tournament.
  - 2.1.3.6. Once a decision is made, explanations referring to the decision will be provided verbally and in writing to the player and coach.
  - 2.1.3.7. Should the request lead to a change in classification, the player will have his/her new classification confirmed on his/her classification card.

### **2.2. Teams requesting a review of a player's classification from another team must:**

- 2.2.1. Complete an application form and submit it at any time during the competition to the Head of Tournament Classification panel. The form is available at [www.wheelchairbasketball.ca](http://www.wheelchairbasketball.ca).
- 2.2.2. Include a non-refundable \$50.00 fee payable to Wheelchair Basketball Canada.
- 2.2.3. The team of the player under review will be notified and provided with a copy of the application form.
  - 2.2.3.1. The player under review will be considered at the same time and using the same procedures as for new players.
  - 2.2.3.2. The player will enter/continue the tournament with his/her previous classification.
  - 2.2.3.3. The player will be observed during the observation practice where one is available or while warming up for his/her first/next game.
  - 2.2.3.4. Observation of the player's function will continue, as necessary, during the tournament.
  - 2.2.3.5. The player under review may have his/her classification confirmed or changed at the end of any preliminary round game or at the end of the tournament.
  - 2.2.3.6. If a player presents with a challenging situation the classification panel may ask to meet with the player to obtain additional information.
  - 2.2.3.7. Once a decision is made, explanations referring to the decision will be provided verbally and in writing to the player under review and coach. Only the decision will be communicated to the team requesting the review as explanations referring to the decision may include confidential information.
  - 2.2.3.8. Should the request lead to a change in classification, the player will have his/her new classification confirmed on his/her classification card.
- 2.2.4. If a player does not play a sufficient amount of time during the tournament for a decision to be made, the fee is returned to the team requesting the review and the player's original classification stands.

**2.3. Review of a decision made during a tournament can only be requested if there are six classifiers present, enough to form two independent panels. To request a review of a decision made during a tournament the team must:**

- 2.3.1. Complete an application form and submit it at any point during the competition to the Head of Tournament Classification panel. The form is available at [www.wheelchairbasketball.ca](http://www.wheelchairbasketball.ca).
- 2.3.2. Include a \$50.00 fee payable to Wheelchair Basketball Canada. This fee will be reimbursed should the request be successful.
- 2.3.3. The player under review will continue the tournament with his/her recently awarded classification.
- 2.3.4. The player under review will be considered at the same time and using the same procedures as for new players with the exception that this

observation will now be carried out by a neutral classification panel, one not involved with the initial decision.

- 2.3.5. Observation of the player's function will continue, as necessary, during the remainder of the tournament.
- 2.3.6. The player under review may have his/her classification confirmed or changed at the end of any preliminary round game or at the end of the tournament.
- 2.3.7. If a player presents with a challenging situation, the classification panel may ask to meet with the player to obtain additional information.
- 2.3.8. Once a decision is made, explanations referring to this decision will be provided verbally and in writing to the player and coach.
- 2.3.9. Should the request lead to a change in classification, the player will have his/her new classification confirmed on his/her classification card.
- 2.3.10. If a player does not play a sufficient amount of time during the tournament for a decision to be made, the fee is returned and the player's original classification stands.

**2.4. The Request of the Review of an IWBF Classification will only be accepted if the player's function is significantly different from the function presented at the time of the international classification. To request a review of an IWBF classification the team must:**

- 2.4.1. Complete an application form and submit it to the Head of Tournament Classification panel at the latest during the coaches meeting, prior to the commencement of competition. The form is available at [www.wheelchairbasketball.ca](http://www.wheelchairbasketball.ca).
- 2.4.2. Include a \$50.00 fee payable to Wheelchair Basketball Canada. This fee will be reimbursed should the request be successful.
- 2.4.3. Requests for reviews will be considered at the same time and using the same procedures as for new players:
  - 2.4.3.1. The player will be observed during the observation practice where one is available or while warming up for his/her first game.
  - 2.4.3.2. The player will start the tournament with his/her previous IWBF classification.
  - 2.4.3.3. Observation of the player's function will continue, as necessary, during the tournament.
  - 2.4.3.4. The player under review may have his/her classification confirmed or changed at the end of any preliminary round game or at the end of the tournament.
  - 2.4.3.5. If a player presents with a challenging situation, the classification panel may ask to meet with the player to obtain additional information.
  - 2.4.3.6. Once a decision is made, explanations will be provided verbally and in writing to the player and coach.
  - 2.4.3.7. Should the request lead to a change in classification, the player will have his/her new classification confirmed on his/her classification card.

- 2.4.4. The new classification will only be valid within Canada. If the player returns to IWBf play, the player will play with his/her IWBf classification or file a request for review of his/her classification with IWBf, through WBC.
- 2.4.5. A team cannot submit a request for reclassification for another team's player if that player has an IWBf classification.

### **3. Procedures for Adjusting a Player's Classification at the End of a Tournament:**

- 3.1. If, during a tournament, the player classification panel identifies that there is a significant change in any player's functional capacity, they may re-evaluate the classification of the player.
- 3.2. If the panel is unanimous that the player's classification should change, the panel may change the player's classification at the end of the tournament.
- 3.3. Explanations referring to the decision will be provided to the player and coach.
- 3.4. The player will have his/her new classification confirmed on his/her classification card.